

LAY DODD PARTNERS Company Formation Form

From: _____ Phone: _____

Date: _____ Email: _____

Preferred Company Name:	
First Alternative:	
Second Alternative:	
Registered Office:	
(Must be a physical address)	
Address for Service:	
(Must be a physical address)	
Address for Communication:	
(Can be a P O Box)	

DIRECTOR INFORMATION

NB: Please attach documents for all Directors to verify legal name, date of birth and residential address e.g. Copy of Passport or Driver Licence and Utility Bill.

Director 1

Full Name
Date of Birth
City and Country of Birth
IRD Number
Email Address
Phone Number
Residential Address

Director 2

Full Name
Date of Birth
City and Country of Birth
IRD Number
Email Address
Phone Number
Residential Address

SHAREHOLDING AND SHAREHOLDER INFORMATION
NOTE: <i>A trust is not a legal entity and therefore cannot hold shares, but the individual trustees can hold shares jointly in a share allocation. There should be no reference to a trust on the register. – s92 Companies Act 1993</i>
NB: <i>Please attach documents for all Directors to verify legal name, date of birth and residential address e.g. Copy of Passport or Driver Licence and Utility Bill.</i>
Number and Class of Shares Issued:
Shareholder 1
Number of Shares:
Full Name:
IRD Number:
Email Address:
Phone Number:
Residential Address:
Shareholder 2
Number of Shares:
Full Name:
IRD Number:
Email Address:
Phone Number:
Residential Address:
Shareholder 3
Number of Shares:
Full Name:
IRD Number:
Email Address:
Phone Number:
Residential Address:
Shareholder 4
Number of Shares:
Full Name:
IRD Number:
Email Address:
Phone Number:
Residential Address:
<i>Please add details of any further share allocations on the reverse of this form</i>

Main Business Activity:			
Business Address: <i>(Must be a physical address)</i>			
Company Contact: <i>Name, Phone and Email</i>			
Billing Entity: <i>(If different from Company)</i>			
PLEASE CIRCLE ONE			
Constitution:	YES	NO	
Special Clauses:	YES	NO	
If yes, enter details of special clauses on reverse			
Fringe Benefits for Shareholder Employees:	YES	NO	
Register for GST:	YES	NO	
Will you be an Importer?	YES	NO	
Will you be an Exporter?	YES	NO	
>\$60K + Turnover for next 12 months?	YES	NO	
GST Accounting basis:	Payments	Invoice	Hybrid
Frequency:	Monthly	2 Monthly	6 Monthly
Contact person for GST: <i>If Client, please provide name and phone number</i>		Lay Dodd	Client
Name:		Phone:	
IRD MAIL:	Send IRD Mail to:	Lay Dodd	Client

Lay Dodd Partners Limited accepts no liability if company names selected by the client conflict with rights arising under the Fair Trading Act, Trade Marks Act or at common law